

# Utility Billing

## 2019 Water Usage Relief Request Form



A request for usage relief must be submitted within 60 calendar days following the due date of the contested water bill. Once your request is received in our office, it will be considered for approval.

In order to be eligible, the total usage being disputed must exceed 150% of the average usage during comparable periods in each of the two preceding years. The usage will be calculated utilizing the first, second, and third inverted block structure in effect at the time of the contested billing.

Only one adjustment may be granted during a five-year period. **It is the customer's responsibility to deactivate automatic payment (if applicable) while a usage relief request is pending.**

To review our full Water Usage Relief Policy, please visit [www.swd16.org/customerservice/wurp.html](http://www.swd16.org/customerservice/wurp.html).

### Customer Information:

<b>Name</b>	
<b>Account No.</b>	
<b>Service Address</b>	
<b>Phone #</b>	
<b>Email Address</b>	

### I am requesting Usage Relief for the following billing cycle (please check one):

- December – January       February – March       April – May  
 June – July       August – September       October – November

### Provide a brief explanation for why you are requesting Usage Relief:

Return Completed Form to:

Email: [info@swd16.org](mailto:info@swd16.org) or

Fax: 360.447.3590 or

Mail/In Person: 5300 NW Newberry Hill Rd, Silverdale, WA 98383